

**MINUTES**  
**DUPAGE HOUSING AUTHORITY**  
**FINANCE COMMITTEE**  
November 20, 2025

**CALL TO ORDER**

Finance Chair Berley called the meeting to order at 9:02 a.m. at the DuPage Housing Authority office, 711 E. Roosevelt Road, Wheaton, IL.

**ROLL CALL**

In attendance were Finance Committee Chair Berley, Committee Member DeSart and Committee Member Evans. Also, present was Interim Executive Director Jenkins and Comptroller Lee. Attending virtually was Jeffrey Hyndman from BDO.

**PUBLIC COMMENTS**

No members of the public were in attendance.

**APPROVAL OF MINUTES**

Committee Member DeSart made a motion to approve, seconded by Committee Member Evans; Finance Committee meeting minutes of September 18, 2025, and the motion passed unanimously.

**FINANCIAL STATEMENTS**

Comptroller Lee presented the budget Comparison, Balance Sheet, Expense Distribution, and Leasing Utilization Report. Various budget variances were discussed, including over pacing of other admin expenses, telephone expenses, and tenant screening costs.

The following items were also discussed:

DHA team is still waiting for an answer on when we will receive SF funding. The potential need for December if not funded would be around \$1M and would impact around 63 families. It was brought up to the Board Members who are part of the County Board what next steps would look like, and they responded that they would request a meeting with the County Board Chair prior to the last County meeting scheduled in December. This would allow time to put the shortfall issue on the agenda if funding is not awarded to DHA.

Comptroller Lee also brought up that DHA has been actively enforcing Tenant Payment Agreements (TPA) due to shortfall. A TPA is an agreement a tenant enters with the Organization to pay back any overpayment of subsidy due to unreported income. DHA has sent out intent to terminate letters to those who have not followed the payment schedules with terminations scheduled for November and December. To date, DHA has collected around \$28k of the ~170k owed to the agency.

ADJOURNMENT

Consensus to adjourn by Chair Berley at 9:49 a.m.

Respectfully Submitted, DHA Staff.