

**MINUTES**  
KENDALL HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
February 25, 2022

Pursuant to executive order 2021-15 signed by Governor Pritzker and guidance provided by legal counsel, Kendall Housing Authority conducted this meeting by use of electronic means using Zoom, without a physical quorum present in the boardroom.

In Attendance: KHA Commissioners, Elizabeth Flowers, Tom Grant, Erik Gauss, and Chairman Prochaska. Also present were Executive Director Kenneth Coles, Compliance Manager Lisa Howe, CLA Auditor Jordan Boehm, and Sr. Administrative Assistant Susan Martin.

1. CALL TO ORDER

The meeting was called to order by Chairman Prochaska at 8:04 am.

2. ROLL CALL AND CERTIFICATION OF QUORUM

A roll call showed that a quorum was present.

3. PUBLIC COMMENT

There was no Public Comment made at this meeting.

4. ELECTION OF OFFICERS

Commissioner Grant made a motion to nominate Chairman Prochaska as Chairman on the slate of officers for 2022, seconded by Commissioner Gauss, without any other candidates. Commissioner Gauss made a motion to nominate Commissioner Grant as Vice Chairman on the current slate of officers, seconded by Commissioner Flowers, without any other candidates. The motion carried unanimously.

5. APPROVAL OF MINUTES

Commissioner Grant made a motion, seconded by Commissioner Flowers, to approve the minutes of August 27, 2021, and the motion carried by unanimous vote.

6. FINANCIAL REPORT

Mr. Boehm, auditor from CLA, gave a presentation of the audit. The results were an unmodified, clean audit opinion with no compliance and no internal controls matters noted. Kanasha Hunt was introduced as the new Finance Manager.

7. NEW BUSINESS

- Resolution 2022-01 Acceptance of FY2020 Audit. Commissioner Gauss made a motion, seconded by Commissioner Grant, to approve the resolution. The motion carried unanimously.
- Resolution 2022-02 Approval of the FY2022 Budget. Commissioner Gauss made a motion, seconded by Grant and the motion carried unanimously. The budget is nearly identical to last years budget with a minor increase allotment for the increase of 33 Mainstream Vouchers.
- Resolution 2022-03 Approval of SEMAP. Commissioner Gauss made a motion, seconded by Commissioner Grant to approve the resolution. The motion carried unanimously. KHA has a perfect score and continues to be a SEMAP high performer.
- Resolution 2022-04 Approval of the 2022 KHA Board Schedule. Commissioner Grant made a motion, seconded by Gauss and the motion carried unanimously.
- Resolution 2022-05 Acceptance of the Payment Standards. Commissioner Flowers made a motion, seconded by Commissioner Grant and the resolution passed unanimously.

8. EXECUTIVE DIRECTOR'S REPORT

Discussion of interest of investors developing affordable housing in Kendall County. Total ACC is 193 vouchers. KHA continues as a SEMAP high performer for the successive 8<sup>th</sup> fiscal year. KHA is expected to open its wait list sometime this year.

9. UNFINISHED BUSINESS

No unfinished business.

10. EXECUTIVE SESSION

There was no Executive Session.

11. FUTURE DISCUSSION/ACTION ITEMS

Expect Admin Plan changes, continuing conversation with developers.

12. ADJOURNMENT

Commissioner Gauss made a motion, seconded by Commissioner Grant, to adjourn the meeting. The motion carried unanimously, and Chairman Prochaska adjourned the meeting at 8:45 a.m.

Respectfully Submitted,  
Susan Martin, Sr. Administrative Assistant/Recording Secretary