

MINUTES

DUPAGE HOUSING AUTHORITY
BOARD OF COMMISSIONERS
June 17, 2021

Pursuant to executive order 2020-07 signed by Governor Pritzker and guidance provided by legal counsel, DuPage Housing Authority conducted this meeting by use of electronic means using Zoom, without a physical quorum present in the boardroom.

In Attendance: DHA Commissioners, Dru Bergman, John Berley, Jessica Garmon, Stefanie Hood, Candace King and Chairperson Ingram.

Also present were Executive Director Kenneth Coles; Finance Manager Christine Celeste-Wade; Special Counsel Eric Hanson; and Sr. Administrative Assistant Susan Martin.

1. CALL TO ORDER

The meeting was called to order by Chairperson Ingram at 8:46 a.m.

2. ROLL CALL

A roll call showed that six Commissioners were present, a quorum.

3. PUBLIC COMMENT

Beth Demes, Executive Director of Alden Corp., addressed the Board to request they open a Request for Proposals for Project Based Vouchers as they desire to build an affordable senior building in Addison.

4. APPROVAL OF MINUTES

Commissioner Garmon made a motion, seconded by Commissioner Hood, to approve the minutes of June 17, 2021. The motion carried unanimously.

5. FINANCIAL REPORT

Finance Chairman Bergman reported on developments including:

- The Finance Committee met on July 13, 2021.
- Cares Act funds have been applied to eligible expenses for fiscal year 2021.
- FY2021 "ended in the black".
- The annual audit has been scheduled.
- In maintaining proper systems and due diligence, the Committee recommends that DHA Management, Inc., being a separate entity from DHA, needs its own Finance Committee (same members as the DHA Finance Committee) and will hold monthly Finance Meetings immediately following the regular DHA Finance Meeting.

6. EXECUTIVE DIRECTOR'S REPORT

Director Coles explained the process for developers to receive Project Based Vouchers. Commissioner Berley, for record, is in favor of starting the process with a resolution to be on next month's agenda.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. NEW BUSINESS

- Resolution 2021-12 Approval for Juneteenth to be Added as an Official DHA Holiday. Commissioner Garmon made a motion, seconded by Commissioner Hood, and the motion

carried unanimously.

- Resolution 2021-13 Admin Plan Revisions. Commissioner Berley made a motion, seconded by Commissioner Garmon, and the motion carried unanimously.

9. EXECUTIVE SESSION

Commissioner Garmon made a motion, seconded by Hood to recess into Executive Session to discuss personnel, with no return to public session. The motion carried unanimously, and the Board recessed into executive session at 9:21 a.m.

Respectfully Submitted,
Susan Martin
Sr. Administrative Assistant/Recording Secretary