

MINUTES

DUPAGE HOUSING AUTHORITY BOARD OF COMMISSIONERS

February 18, 2021

Pursuant to executive order 2020-07 signed by Governor Pritzker and guidance provided by legal counsel, DuPage Housing Authority conducted this meeting by use of electronic means using Zoom, without a physical quorum present in the boardroom.

In Attendance: DHA Commissioners, Dru Bergman, John Berley, Jessica Garmon, Stefanie Hood, Candace King and Chair Ingram.

Also present were Executive Director Kenneth Coles; Finance Manager Christine Celeste-Wade; Special Counsel Jean Kenol; Chuck Kozlik, and Jordan Boehm, Principals, Clifton Larson Allen; and Sr. Administrative Assistant Susan Martin.

Included in the zoom audience were Jan Kay, League of Women Voters; and Annie Wick, Congressman Sean Casten's office.

1. CALL TO ORDER

The meeting was called to order by Chair Ingram at 8:47 a.m.

2. ROLL CALL

A roll call showed that six Commissioners were present, a quorum.

3. PUBLIC COMMENT

Annie Wick introduced herself.

4. APPROVAL OF MINUTES

Commissioner Berley made a motion, seconded by Commissioner King, to approve the minutes of January 18, 2021. The motion carried unanimously.

5. FINANCIAL REPORT

Finance Chairman Bergman reported on developments including:

- The Finance Committee met on Feb. 16, 2021.
- DHA continues to be in a good cash position with financials in line.
- Discussions covered: Cares Act Revenue, FSS, and Grant subcommittee.

Clifton, Larson, Allen auditors gave a presentation covering the DHA FY2020 audit. Segregation of journal entries was noted but is consistent for our size organization and has the Finance Committee review to mitigate the risk per Mr. Boehm. The audit concluded with a "clean opinion" and a "low risk auditee" rating.

6. EXECUTIVE DIRECTOR'S REPORT

Voucher Utilization was explained.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. NEW BUSINESS

- Resolution 2021-02 Acceptance of the FY2020 Audit Report. Commissioner Garmon made a motion, seconded by Commissioner Bergman, and the motion carried unanimously.

- Resolution 2021-03 Admin Plan Revisions. Three revisions in Chapter 5 on voucher terms. Commissioner Berley made a motion, seconded by Commissioner Garmon, and the motion carried unanimously.
- Resolution 2021-04 Approval of the Contract with DuPage County-Family Self-Sufficiency Program 2021. Commissioner Garmon made a motion, seconded by Commissioner Bergman, and the motion carried unanimously, subject to attorney review.

9. EXECUTIVE SESSION

There was no call for an executive session.

10. FUTURE DISCUSSION/ACTION ITEMS

DHA Board Bylaws will be on the April agenda.

11. ADJOURNMENT

Commissioner Berley made a motion, seconded by Commissioner Hood to adjourn. The motion carried unanimously, and Chair Ingram adjourned the meeting at 9:55 a.m.

Respectfully Submitted,
Susan Martin
Sr. Administrative Assistant/Recording Secretary