

MINUTES
KENDALL HOUSING AUTHORITY
BOARD OF COMMISSIONERS
November 20, 2020

Pursuant to executive order 2020-07 signed by Governor Pritzker and guidance provided by legal counsel, Kendall Housing Authority conducted this meeting by use of electronic means using Zoom, without a physical quorum present in the boardroom.

In Attendance: KHA Commissioners Erik Gauss, Tom Grant, Jeremy Swanson, and Chairman Prochaska. Also present were Executive Director Kenneth Coles, Finance Manager Christine Celeste-Wade, Clifton, Larson, Allen auditors Mr. Kozlik and Mr. Boehm, and Sr. Administrative Assistant Susan Martin.

1. **CALL TO ORDER**

The meeting was called to order by Chairman Prochaska at 8:09 am.

2. **ROLL CALL AND CERTIFICATION OF QUORUM**

A roll call showed that a quorum was present.

3. **PUBLIC COMMENT**

There was no Public Comment made at this meeting.

4. **APPROVAL OF MINUTES**

Commissioner Grant made a motion, seconded by Commissioner Swanson, to approve the minutes of August 28, 2020 and the motion carried by unanimous vote.

5. **FINANCIAL REPORT**

Clifton, Larson, Allen, LLC auditors presented the CY2019 audit. There were no significant deficiencies and a clean opinion was given. Finance Manager Celeste-Wade presented the Financial Report which included the balance sheet, income statements and check registry. Balance sheet is in a good cash position with monthly income consistent. Chairman Prochaska mentioned the possibility of office expansion will probably continue into next year.

6. **NEW BUSINESS**

- Resolution 2020-09 Acceptance of the KHA CY2019 Audit. Commissioner Grant made a motion, seconded by Commissioner Swanson, to approve the resolution. The motion carried unanimously.
- Resolution 2020-10 Acceptance of the KHA Payment Standard. Commissioner Grant made a motion, seconded by Commissioner Swanson, to approve the resolution. The motion carried unanimously.
- Resolution 2020-11 Adoption of the 2021 Board Schedule. Commissioner Gauss made a motion, seconded by Commissioner Grant, to approve the resolution. The motion carried unanimously.

7. **EXECUTIVE DIRECTOR'S REPORT**

Discussion of Mainstream vouchers.

8. **EXECUTIVE SESSION**

There was no Executive Session.

9. **FUTURE DISCUSSION/ACTION ITEMS**

Upcoming Admin Plan changes.

10. **ADJOURNMENT**

Commissioner Swanson made a motion, seconded by Commissioner Gauss, to adjourn the meeting. The motion carried unanimously, and Chairman Prochaska adjourned the meeting at 8:43 a.m.

Respectfully Submitted,
Susan Martin, Sr. Administrative Assistant/Recording Secretary