

MINUTES

DUPAGE HOUSING AUTHORITY FINANCE COMMITTEE November 17, 2020

CALL TO ORDER

Pursuant to executive order 2020-07 signed by Governor Pritzker and guidance provided by legal counsel, DuPage Housing Authority conducted this meeting by use of electronic means using Zoom, without a physical quorum present in the boardroom. Finance Chairman Brosnahan, called the meeting to order at 11:02 a.m.

ROLL CALL

In attendance were Chairman Brosnahan, Commissioner Berley, and Commissioner Bergman. Also present were, Executive Director Kenneth Coles, Finance Manager Christine Celeste-Wade, and Sr. Administrative Assistant Susan Martin.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

Berley made a motion, seconded by Bergman, to approve the Finance Committee meeting minutes of Oct. 13, 2020 and the motion passed unanimously.

FINANCIAL STATEMENTS

Finance Chairman Brosnahan reviewed the Finance Statements including the Balance Sheet, Income Statements, Check Register, Credit Card Statements, and DHA Management, Inc. Among the topics covered were:

- There were 3 FSS graduates.
- DHA Management, Inc. had nothing out of the ordinary.
- Gratitude to Finance Chairman Brosnahan for his many years of work on the committee and best wishes on his retirement.

NEW BUSINESS

- Capital Budget- Not determined yet.
- Calendar Checklist- Will be included in the DHA Board packet.
- Audit Update- On track for reports in January.
- Cyber liability insurance – Finance Manager to follow up.
- 2021 Finance Committee Calendar- Time changed from Tuesdays at 11 a.m. to 9 a.m.

ADJOURNMENT

Berley made a motion, seconded by Bergman and the meeting adjourned at 11:22 a.m.

Respectfully Submitted,
Susan Martin, Sr. Administrative Assistant/Recording Secretary