

MINUTES
KENDALL HOUSING AUTHORITY
BOARD OF COMMISSIONERS
August 28, 2020

The August 28, 2020 Board of Commissioners meeting of the Kendall Housing Authority (KHA) was held in the Kendall County Health Department, 2nd floor Conference Room, 811 West John Street, Yorkville, IL.

In Attendance: KHA Commissioners Erik Gauss, Tom Grant, and Chairman Prochaska. Also present were Executive Director Kenneth Coles, Finance Manager Christine Celeste-Wade, and Sr. Administrative Assistant Susan Martin.

1. **CALL TO ORDER**
The meeting was called to order by Chairman Prochaska at 8:04 am.
2. **ROLL CALL AND CERTIFICATION OF QUORUM**
A roll call showed that a quorum was present.
3. **PUBLIC COMMENT**
There was no Public Comment made at this meeting.
4. **APPROVAL OF MINUTES**
Commissioner Grant made a motion, seconded by Commissioner Gauss, to approve the minutes of May 15, 2020 and June 19, 2020 and the motion carried by unanimous vote.
5. **FINANCIAL REPORT**
Finance Manager Celeste-Wade presented the Financial Report which included the balance sheet, income statements and check registry. High balances remain in port receivables, Cares Act money is available until the end of the year, Credit card expenses will be detailed going forward.
6. **NEW BUSINESS**
 - Resolution 2020-08 Approval of the KHA Annual Plan. Commissioner Grant made a motion, seconded by Commissioner Gauss, to approve the resolution. The motion carried unanimously.
7. **EXECUTIVE DIRECTOR'S REPORT**
KHA has been utilizing mail to clients instead of in-person visits. Discussion of mail failure and alternative options. The Joliet request is null.
8. **EXECUTIVE SESSION**
There was no Executive Session.
9. **FUTURE DISCUSSION/ACTION ITEMS**
HUD questioning the administrative plans of Kendall County in relationship with KHA. A new room in the Health Dept. building could be built out to accommodate enough room for social distancing replacing the smaller office. Chairman Prochaska will explore the office possibility and a special meeting will be called to approve the action.
10. **ADJOURNMENT**
Commissioner Gauss made a motion, seconded by Commissioner Grant, to adjourn the meeting. The motion carried unanimously, and Chairman Prochaska adjourned the meeting at 8:52 a.m.

Respectfully Submitted,
Susan Martin, Sr. Administrative Assistant/Recording Secretary