

MINUTES

DUPAGE HOUSING AUTHORITY FINANCE COMMITTEE September 15, 2020

CALL TO ORDER

Pursuant to executive order 2020-07 signed by Governor Pritzker and guidance provided by legal counsel, DuPage Housing Authority conducted this meeting by use of electronic means using Zoom, without a physical quorum present in the boardroom. Finance Chairman Brosnahan, called the meeting to order at 11:10 a.m.

ROLL CALL

In attendance were Chairman Brosnahan, Commissioner Berley, and Commissioner Bergman. Also present were, Executive Director Kenneth Coles, Finance Manager Christine Celeste-Wade, and Sr. Administrative Assistant Susan Martin.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

Bergman made a motion, seconded by Berley, to approve the Finance Committee meeting minutes of August 18, 2020 and the motion passed unanimously.

FINANCIAL STATEMENTS

Finance Chairman Brosnahan reviewed the Finance Statements including the Balance Sheet, Income Statements, Check Register, Credit Card Statements, and DHA Management, Inc. Among the topics covered were:

- Discussion on Cares Act spending; Kiosks being considered.
- Celeste-Wade to research checks 330 and 333.
- Additional security cameras installed.
- DHA Management Inc. continues to have a strong cash balance.
- The Security Deposit Grant assisted one family and there was one FSS graduate.

NEW BUSINESS

- Audit Update- Auditors due for on-site work.
- Capital Budget- Waiting on contracts responses. Bids to go out next month.
- Calendar Checklist – Will be presented at next meeting.

ADJOURNMENT

Bergman made a motion, seconded by Berley and the meeting adjourned at 11:34 a.m.

Respectfully Submitted,
Susan Martin, Sr. Administrative Assistant/Recording Secretary