

# MINUTES

DUPAGE HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
November 21, 2019

The November 21, 2019 Board of Commissioners meeting of the DuPage Housing Authority (DHA) was held in the Board Room at 711 East Roosevelt Road, Wheaton, IL.

In Attendance: DHA Commissioners, Dru Bergman, John Berley, Jessica Garmon, Candace King, Lou Petritz and Chair Ingram. Commission Brosnahan participated by telephone and it was noted for the record that he could not vote or be counted toward a quorum.

Also present were Executive Director Kenneth Coles, Finance Manager Christine Celeste-Wade, Special Counsel Eric Hanson, and Sr. Administrative Assistant Susan Martin.

In the audience was Jan Kay of the League of Women Voters.

1. CALL TO ORDER

The meeting was called to order by Chairman Ingram at 8:45 a.m.

2. ROLL CALL

A roll call showed that six Commissioners were present, a quorum.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

There were no public comments.

5. APPROVAL OF MINUTES

Commissioner Berley made a motion, seconded by Commissioner Bergman to approve the minutes of Oct. 17, 2019. The motion carried unanimously.

6. FINANCIAL REPORT

Finance Chairman Brosnahan presented the Financial Report. Among the topics covered were:

- The Finance Committee met on Nov. 19<sup>th</sup> and reviewed financials.
- Port in receivables are expected to be cleared up in a few months as payment was received from Cook and missing files will be sent to CHA. Executive Director Coles stated HUD could be included if necessary to retrieve funds owed by other housing authorities.
- The Security Grant assisted 9 families and there were 2 FSS graduates.
- Both the initial and the new repayment agreements were paid.
- HUD held reserves were explained.
- The Finance Committee adopted their 2020 Committee Meeting Schedule.
- The Finance Committee recommends to the Board to move forward with Resolution 2019-20 Public Housing Agency Voluntary Transfers of Housing Choice Vouchers.

7. EXECUTIVE DIRECTOR'S REPORT

Developers have contacted Executive Director Coles to develop properties in Lisle and West Chicago. He will present additional information to the Board at the next meeting to receive bids for development.

8. UNFINISHED BUSINESS

There was no unfinished business.

9. NEW BUSINESS

- Resolution 2019-20 Public Housing Agency Voluntary Transfers of Housing Choice Vouchers. Commissioner Berley made a motion, seconded by Commissioner Petritz, to approve Resolution 2019-20 subject to inclusion of a hold harmless clause modification. The motion carried unanimously.
- Resolution 2019-21 Adoption of the 2020 DHA Board Meeting Schedule. Commissioner Garmon made a motion, seconded by Commissioner King, to approve Resolution 2019-21. The motion carried unanimously.

10. EXECUTIVE SESSION

There was no Executive Session.

11. FUTURE DISCUSSION/ACTION ITEMS

Executive Director Coles announced the HUD press event on Friday with the presentation of the checks to both DHA and KHA for Mainstream Vouchers.

12. ADJOURNMENT

Commissioner Garmon made a motion, seconded by Commissioner Petritz to adjourn. The motion carried unanimously, and Chair Ingram adjourned the meeting at 9:21 a.m.

Respectfully Submitted,  
Susan Martin  
Sr. Administrative Assistant/Recording Secretary