

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: <u>DuPage Housing Authority</u> PHA Code: <u>IL 101</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input checked="" type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2015</u>												
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>0</u> Number of HCV units: <u>2791</u>												
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only												
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)												
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program <table border="1"> <thead> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>PHA 1:</td> <td></td> </tr> <tr> <td>PHA 2:</td> <td></td> </tr> <tr> <td>PHA 3:</td> <td></td> </tr> </tbody> </table>	PH	HCV	PHA 1:		PHA 2:		PHA 3:	
PH	HCV												
PHA 1:													
PHA 2:													
PHA 3:													
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.												
5.1	Mission. <i>State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:</i> The mission of the DuPage Housing Authority is to serve and empower persons in DuPage County who need assistance in obtaining decent, safe, sanitary and affordable housing in DuPage County to achieve economic self-sufficiency through pro-active administration of public programs, public and private funds and cooperation with other public and private agencies dedicated to the improvement of housing and human development.												

Goals and Objectives. *Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.*

Objective 1. *Increase the availability of decent, safe and affordable housing.*

Goal 1. Expand the supply:

- a. Apply for additional vouchers when available to meet the needs of general or special needs populations (FUP, VASH, and general Housing Choice Vouchers).
- b. Continue to participate in the Regional Housing Initiative for the Metropolitan Planning Council to access new developments in DuPage County and promote mobility moves to opportunity areas.

Goal 2. Improve the quality of assisted housing:

- a. Work to attain high performer status in accordance with SEMAP scoring.
- b. With data entered into YARDI Voyager software (DHA system of record), develop reports and methods to better track services, activities and outcomes in a fully integrated manner (including finance, leasing, HCV management, etc.).
- c. Further develop the stakeholder feedback process to provide HCV tenants and landlords with a consistent means to identify strengths and weaknesses and to suggest improvements to DHA.
- d. Increase assisted housing choices by:
 - Continuing to provide referrals to partner Housing Choice Partners for voucher mobility counseling.
 - Increase administration of portability vouchers and programs
- e. Maximize the participation of landlords in the HCV program through their attendance at regular educational sessions; partnership with Community Investment Corp to conduct property management certification classes; conduct survey feedback on DHA services, and increasing registration to use the DHA Owners Portal.

Objective 2. *Improve the quality of life and economic vitality; promote self-sufficiency and the use of asset development for individual households.*

Goal 1. Program enhancements:

- a. Expand participation in collaborative groups operating in DuPage County to maximize sharing of information and tenant access to support systems that will improve self-sufficiency outcomes (DuPage Continuum of Care, Community Connections Meetings, DuPage Housing Action Coalition, etc.).
- b. Continue to cross-train other providers of housing services in DuPage County to increase employee knowledge of services available to tenants (DuPage Home Ownership Center, DuPage Habitat for Humanity, Community Housing Advocacy and Development organization, DuPage County Community Development Department, Midwest Shelter for Homeless Veterans, etc.).
- c. Encourage the use of the Information Portal sites for Owners and Tenants, which will allow them to get real time data.

Goal 2. Promotion of Self-Sufficiency of HCV Program Participants:

	<ul style="list-style-type: none"> a. Encourage the participation of HCV tenants in the Family Self-Sufficiency program. b. Encourage the use of the DHA website and Tenant Portal to link HCV tenants to organizations and programs in DuPage County that provide employment services and opportunities. c. Encourage the use of the DHA website to link elderly HCV tenants to programs and services that assist seniors to be as independent as possible. <p>Objective 3. <i>Ensure Equal Opportunity in Housing</i></p> <p>Goal 1. Affirmative Measures</p> <ul style="list-style-type: none"> a. Investigate the purchase and use of on-line training packets that will better inform program participants regarding issues that impact their housing and housing search processes (Fair Housing regulations, Tenant Rights, etc.) b. Work cooperatively with landlords to provide safe, decent and affordable housing regardless of the race, color, religion, native origin, gender, sexual orientation/identity, marital status, family status, disability, ancestry or age of the applicant. c. Work with partner advocates to expand Fair Housing guidelines County wide that would prohibit property owners from denying voucher holders the ability to rent their unit strictly because a source of income that contributes to their ability to pay rent may include a housing voucher.
	<p>PHA Plan Update</p> <ul style="list-style-type: none"> a. Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: For 2015, the goal and objectives of the Agency Plan have remained the same as in 2014. The only change was the frequency of Landlord Educational / Informational seminars which are now held quarterly, not monthly as in 2014. b. Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. <p>Copies of the 5 Year and Annual Plan for the DuPage Housing Authority may be obtained at the agency's administrative offices located at 711 E. Roosevelt Road, Wheaton, IL 60187. In addition, the document is posted on the agency's website at www.dupagehousing.org.</p>
6.0	Plan Elements: See attached document
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i> Not applicable

8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable. Not applicable
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing. Not applicable
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. Not applicable
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements. Not applicable
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>DuPage County continues to have a need for affordable housing for individuals and families from every income level. According to the US Census Bureau, 6.6% (61,247 persons) of the population of the County have incomes below the poverty level. The lower the family's income, the more difficult it becomes to find suitable housing. Large families who require units with three or more bedrooms find locating a suitable rental unit especially difficult. The need for senior housing continues to be strong with 12.5% (115,998 individuals) of the population being persons 65 years of age and over.</p>

Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.**

9.1

The general HCV wait list for DHA was last opened in 2010. In February 2014 the Authority purged the list and updated all applications. The number of applicant households on the general HCV wait list decreased but not to the point the wait list needed to be opened to new applications. To ensure that applicants had every opportunity to respond to the mailing, DHA contacted local shelters, social services providers and members of the local Continuum of Care to notify them of the process so they could communicate with potential Wait List prospects disenfranchised from the process due to their circumstance. That effort continues.

- a. The PBV wait list for Supportive Housing was opened from September 29-30, 2014. This list was for both newly rehabbed and new construction units that offered supportive social services to residents in addition to their housing subsidy.
- b. The Regional Housing Stabilization Program wait list was opened from November 17-19, 2014 that added about 100 applications to that program's wait list.
- c. The PBV Senior wait list was opened January 2, 2015 and remains open indefinitely. The application allows prospects to express an interest in being on the Wait List for any or all of the existing project based senior sites. All prospects are added to the separate project Wait Lists as indicated on their applications.

Additional Information. Describe the following, as well as any additional information HUD has requested.

(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5- Year Plan.

The DuPage Housing Authority works collaboratively with the other social services agencies in the County to find ways to meet the needs of those who seek affordable housing. In 2015 the Compliance Officer of DHA will serve as the Chair of the Grants Funding Committee for the local *Continuum of Care for the Homeless* as well as serving on the Leadership Committee of the group. DHA continues to modify its Administrative Plan to eliminate barriers that may make it more difficult for the homeless and those exiting institutional settings to secure housing choice vouchers. In 2014 DHA made changes to its Administrative Plan to provide a preference to persons who are currently in continuum funded units of Permanent Supported Housing. This new preference will apply to all applicants the next time that DHA opens the general Wait List for the HCV program.

The DuPage Housing Authority will continue its partnership with the Regional Housing Initiative, which has resulted in 91 mobility moves to opportunity areas for families, while also bringing a new affordable housing development for persons with disabilities into DuPage County. The next development (Finley Supported Housing) which has received RHI support, provides supported housing to persons with disabilities and will be located in Lombard, IL. This project will use nine project based vouchers and is slated for opening in the Fall of 2015.

(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification".

There have been neither any substantial deviations / modifications nor significant modifications to the DHA Annual Plan.

For the DuPage Housing Authority a substantial deviation / modification from the Annual Plan would include:

1. The addition or discontinuation of a HUD funded program under the HCV program (FSS, Homeownership, etc.)
2. Major deviation from or change in established program operational goals and objectives.
3. Decision to change the identified target populations eligible for project based voucher funding in the County.

For the DuPage Housing Authority a significant amendment to the plan would include:

1. Changes to the application process for the HCV Wait List. The DuPage Housing Authority anticipates opening its Wait List for HCV Vouchers in the next 24 months. Before opening the list all policies and procedures related to this activity will be reviewed by staff as well as by the Board of Commissioners. Any proposed changes to the process or critical policies, such as assignment of

10.0

preferences, etc. will be approved by the Commissioners and included in the revised 2015 Administrative Plan for DHA.

VAWA Plan for DuPage Housing Authority:

The DuPage Housing Authority does not operate public housing, but there is a local preference for wait list applicants who indicate they are a victim of domestic violence. DHA strives to connect HCV program participants with services they may require if they are a victim of domestic violence. DHA is a member of the DuPage County Continuum of Care and participates in the Needs Assessment Committee. In addition, the agency's Compliance Officer serves as the Chair of the Grants Funding Committee and as a member of the Leadership Committee. The DuPage County Continuum of Care includes members from Family Shelter Services, the YWCA, DuPage County Health Department and other providers of direct services to victims in DuPage County. DHA send staff to training on this topic to keep current on information needed to provide referral information to voucher holders.

All program participants are provided information on their rights under VAWA during their briefing to the HCV program. The briefing packet includes the information and referral information for various services broken down by the various communities in the County. Participants are notified of their rights to relocate if needed to maintain their safety without risk of loss of their voucher.

11.0

Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note:** Faxed copies of these documents will not be accepted by the Field Office.

- (a)** Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights)
- (b)** Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only)
- (c)** Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only)
- (d)** Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only)
- (e)** Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only)
- (f)** Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.
- (g)** Challenged Elements
- (h)** Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (PHAs receiving CFP grants only)
- (i)** Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only)

Section 6.0: DuPage Housing Authority 5 Year - Annual Plan Elements. (24 CFR 903.7)

Throughout this document, the DuPage Housing Authority (DHA) will list Not Applicable for all responses to public housing questions as the agency does not operate any public housing programs / sites.

1. Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures. Describe the PHA's policies that govern:

- Resident or tenant eligibility.

These policies are all included in the DuPage Housing Authority Administrative Plan, revised in 2014.

1) To be eligible for the HCV program the applicant family must:

1. Qualify as a family as defined by HUD and the DHA.
 - i. To be eligible for assistance, an applicant must qualify as a family. Family as defined by HUD includes, but is not limited to the following, regardless of actual or perceived sexual orientation, gender identity, or marital status, a single person, who may be an elderly person, disabled person, near-elderly person, or any other single person; or a group of persons residing together. Such group includes, but is not limited to a family with or without children (a child who is temporarily away from the home because of placement in foster care is considered a member of the family), an elderly family, a near-elderly family, a disabled family, a displaced family, or the remaining member of a tenant family. The DuPage Housing Authority has the discretion to determine if any other group of persons qualifies as a family.
 - ii. Gender Identity means actual or perceived gender characteristics.
 - iii. Sexual orientation means homosexuality, heterosexuality, or bisexuality.
 - iv. DHA Policy A family also includes two or more individuals who are not related by blood, marriage,

adoption, or other operation of law but who either can demonstrate that they have lived together previously or certify that each individual's income and other resources will be available to meet the needs of the family. Each family must identify the individuals to be included in the family at the time of application, and must update this information if the family's composition changes.

- 2) Have income at or below HUD-specified income limits.
 - 3) Qualify on the basis of citizenship or the eligible immigrant status of family members.
 - 4) Provide social security number information for family members as required.
 - 5) Consent to the DHA's collection and use of family information as provided for in DHA-provided consent forms.
 - 6) The DHA must determine that the current or past behavior of household members do not include activities that are prohibited by HUD or the DHA.
- Selection and admission including admission preferences for public housing - Not Applicable for DHA
 - HCV and unit assignment policies for public housing. - Not Applicable for DHA
 - Procedures for maintaining waiting lists for admission to public housing. - Not Applicable for DHA
 - Procedures for any site-based waiting lists.

DHA Policy

The DHA currently has waiting lists for the following PBV projects:

- Myers Commons
- Rose Glen
- Olympus Place
- Senior Home Sharing
- The Landings on Villa

DHA has established and manages separate site-based waiting lists for the projects serving seniors that receive PBV assistance.

The DHA will add applicants on the HCV program waiting list to the newly created site- based waiting lists before new names are added. HCV program wait list applications will be reviewed to determine those applicants who may be provisionally eligible. In cases where the applicant is eligible, DHA will add the applicant to the relevant site-based waiting list. The order of placement on the site-based wait list will be the same as their order of placement on the original DHA HCV program wait list.

DHA will work cooperatively with Olympus Place to ensure that PBV's are used for the homeless. All homeless individuals must be on the DHA PBV Wait List or the Wait List compiled by DuPage PADS, the housing provider. If the DHA Wait List for Olympus Place is exhausted, DuPage PADS may refer persons from their Wait List to the DHA PBV Wait List for Olympus Place.

Note: In June of 2013 the previously used owner-maintained and managed waiting lists were completely exhausted and the DuPage Housing Authority opened the Project Based Wait List and accepted application from prospective tenants. The new application form allowed each person to identify one or more of the available sites for which they would like to be considered (for example an applicant could state a desire to be considered for Myers Commons and Senior Home Sharing.)

2. Financial Resources. A statement of financial resources, including a listing by general categories, of the PHA’s anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.

DUPAGE HOUSING AUTHORITY
 Statement of Financial Resources
 2015 PHA Annual Plan

<u>REVENUE</u>	FY 15 Budget \$
HUD Operating Grants	25,476,420
Port-In HAP Fees	8,019,600
Admin Fees/Subsidy	2,097,968
Admin Fees-Port In	466,506
Tenant Rent	360,000
Tenant Rental Assistance	1,063,000
Fraud Recoveries	60,000
FSS Coordinator	88,704
FSS Escrow Forfeitures	0
R E Tax Abatement	55,000
Rental Income - Office	12,300

DHA Bridge Program Grant	242,000
DHA Bridge Program Mgt. Fee	40,084
Kendall Housing Authority Mgt. Fee	140,760
DHA RHSP Grant	525,000
DHA RHSP Mgt. Fee	30,807
Ogden Manor Mgt. Fees	50,000
NSP Mgt. Fee	15,100
Total Financial Resources	<u><u>\$38,743,249</u></u>

- 3. Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units. - Not Applicable for DHA
- 4. Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA. - Not Applicable for DHA
- 5. Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.

The DuPage Housing Authority does not operate public housing programs. Individuals who are recipients of Housing Choice Vouchers do have the ability to appeal a decision made that would result in the denial of assistance. These policies and procedures are covered extensively in the DHA Administrative Plan. The following procedures are representative of the complete set of policies.

- The DHA will only offer an informal review to applicants for whom assistance is being denied. Denial of assistance includes: denying listing on the DHA waiting list; denying or withdrawing a voucher; refusing to enter into a HAP contract or approve a lease; refusing to process or provide assistance under portability procedures.
- In rendering a decision, the DHA will evaluate the following matters:
 - Whether or not the grounds for denial were stated factually in the Notice.
 - The validity of grounds for denial of assistance. If the grounds for denial are not specified in the regulations, then the decision to deny assistance will be overturned.
 - The validity of the evidence. The DHA will evaluate whether the facts presented prove the grounds for denial of assistance. If the facts prove that there are grounds for denial, and the denial is required by HUD, the DHA will uphold the decision to deny assistance.
- If the facts prove the grounds for denial, and the denial is discretionary, the DHA will consider the recommendation of the person conducting the informal review in making the final decision whether to deny assistance.
- The DuPage Housing Authority will notify the applicant of the final decision, including a statement explaining the reason(s) for the

decision. The notice will be mailed within 14 business days of the informal review, to the applicant and his or her representative, if any, along with proof of mailing.

- If the decision to deny is overturned as a result of the informal review, processing for admission will resume.
- If the family fails to appear for their informal review, the denial of admission will stand and the family will be so notified.
- Circumstances for which the DHA must give a participant family an opportunity for an informal hearing are as follows:
 - A determination of the family's annual or adjusted income, and the use of such income to compute the housing assistance payment
 - A determination of the appropriate utility allowance (if any) for tenant-paid utilities from the DHA utility allowance schedule
 - A determination of the family unit size under the DHA's subsidy standards* A determination that a voucher program family is residing in a unit with a larger number of bedrooms than appropriate for the family unit size under the DHA's subsidy standards, or the DHA determination to deny the family's request for exception from the standards
 - A determination to terminate assistance for a participant family because of the family's actions or failure to act
 - A determination to terminate assistance because the participant has been absent from the assisted unit for longer than the maximum period permitted under DHA policy and HUD rules
 - A determination to terminate a family's Family Self Sufficiency contract, withhold supportive services, or propose forfeiture of the family's escrow account.
- Circumstances for which an informal hearing is not required are as follows:
 - Discretionary administrative determinations by the DHA
 - General policy issues or class grievances
 - Establishment of the DHA schedule of utility allowances for families in the program
 - A DHA determination not to approve an extension or suspension of a voucher term
 - A DHA determination not to approve a unit or tenancy
 - A DHA determination that a unit selected by the applicant is not in compliance with the HQS
 - A DHA determination that the unit is not in accordance with HQS because of family size

- A determination by the DHA to exercise or not to exercise any right or remedy against an owner under a HAP contract
- The DHA will only offer participants the opportunity for an informal hearing when required to by the regulations.
- In rendering a decision, the hearing officer will consider the following matters:
 - DHA Notice to the Family: The hearing officer will determine if the reasons for the DHA's decision are factually stated in the Notice.
 - Discovery: The hearing officer will determine if the DHA and the family were given the opportunity to examine any relevant documents in accordance with DHA policy.
- The hearing officer will determine if the termination of assistance is for one of the grounds specified in the HUD regulations and DHA policies. If the grounds for termination are not specified in the regulations or in compliance with DHA policies, then the decision of the DHA will be overturned.
- The hearing officer will issue a written decision to the family and the DHA no later than 30 business days after the hearing. The report will contain the following information:
 - **Hearing information:** name of the participant; date, time and place of the hearing; name of the DHA representative; and the name of family representative (if any)
 - **Background:** A brief, impartial statement of the reason for the hearing.
 - **Summary of the Evidence:** The hearing officer will summarize the testimony of each witness and identify any documents that a witness produced in support of his/her testimony and that are admitted into evidence.
 - **Findings of Fact:** The hearing officer will include all findings of fact, based on a preponderance of the evidence. Preponderance of the evidence is defined as evidence which is of greater weight or more convincing than the evidence which is offered in opposition to it; that is, evidence which as a whole shows that the fact sought to be proved is more probable than not. Preponderance of the evidence may not be determined by the number of witnesses, but by the greater weight of all evidence.
 - **Conclusions:** The hearing officer will render a conclusion derived from the facts that were found to be true by a preponderance of the evidence. The conclusion will result in a determination of whether these facts uphold the DHA's decision.

- **Order:** The hearing report will include a statement of whether the DHA’s decision is upheld or overturned. If it is overturned, the hearing officer will instruct the DHA to change the decision in accordance with the hearing officer’s determination. In the case of termination of assistance, the hearing officer will instruct the DHA to restore the participant’s program status.

6. Designated Housing for Elderly and Disabled Families. With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.

- Not Applicable for DHA

7. Community Service and Self-Sufficiency. A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**

- Not Applicable for DHA

8. Safety and Crime Prevention. For public housing only, describe the PHA’s plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

- Not Applicable for DHA

9. Pets. A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.

- Not Applicable for DHA

10. Civil Rights Certification. A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction’s initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

11. Fiscal Year Audit. The results of the most recent fiscal year audit for the PHA.

A copy of the most recent audit of the DuPage Housing Authority has been included in this submission.

12. Asset Management. A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.

- Not Applicable for DHA

13. Violence Against Women Act (VAWA). A description of:

- Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking;
- Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing;
- Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

As the DuPage Housing Authority has no public housing units or locations, the agency does not directly provide domestic violence services. However, the DuPage Housing Authority works cooperatively with a wide range of social service providers throughout DuPage County to ensure that HCV program participants are aware of the services provided to meet their special needs. This includes collaboration and cooperation with Family Shelter Service, Inc., the provider of Domestic Violence Services in the area. In addition to direct shelter services, victims can receive counseling and other referral services from this organization. Other agencies that provide counseling and support services to victims includes Metropolitan Family Services, the YWCA of DuPage, and Catholic Charities. All of these agencies are members of the DuPage Continuum of Care and attend locally sponsored Community Connections meetings to exchange information on services, new initiatives, etc.

Information on local services for victims of domestic is available in the lobby area of the main offices of the DuPage Housing Authority.

If a HCV program participant requests moving papers due to a domestic violence situation, DHA immediately provides the required documents.