

MINUTES
KENDALL HOUSING AUTHORITY
BOARD OF COMMISSIONERS
February 22, 2019

The February 22, 2019 Board of Commissioners meeting of the Kendall Housing Authority (KHA) was held in the Kendall County Health Department, 2nd floor Conference Room, 811 West John Street, Yorkville, IL.

In Attendance: KHA Commissioners Tom Grant, Robyn Ingemunson, Jeremy Swanson and Chairman Matthew Prochaska. Also present were Executive Director Kenneth Coles, Finance Manager Christine Celeste-Wade, DHA Compliance Manager Lisa Howe, and Sr. Administrative Assistant Ms. Martin.

1. CALL TO ORDER

The meeting was called to order by Chairman Prochaska at 8:02 am.

2. ROLL CALL AND CERTIFICATION OF QUORUM

A roll call showed that a quorum was present.

3. PUBLIC COMMENT

There was no Public Comment made at this meeting.

4. APPROVAL OF MINUTES

Commissioner Grant made a motion, seconded by Commissioner Swanson, to approve the minutes of November 30, 2018 and the motion carried by unanimous vote.

5. FINANCIAL REPORT

Finance Manager Celeste-Wade presented the Financial Report which included the balance sheet, income statements and check registry. KHA financial year ended in a "good place". Once the Finance Dept. new hire starts, she will focus on contacting housing authorities for balances due and finding an auditor.

6. NEW BUSINESS

- Resolution 2019-01 Approval of SEMAP. Compliance Manager Howe presented the KHA SEMAP highlighting the fact that for the 3rd year in a row, KHA has scored as a high performer. This was the first year for KHA being a SAFMR (small area fair market rent). Commissioner Grant made a motion, seconded by Commissioner Swanson, to approve Resolution 2019-01. The motion carried unanimously.

7. EXECUTIVE DIRECTOR'S REPORT

The open wait list added approximately 300 families to the list. Executive Director Coles will attempt to get more vouchers for KHA and the best bet may be with Special Purpose Vouchers. Significant revisions to the admin plan are being prepared with a draft being sent to Commissioners to review.

8. EXECUTIVE SESSION

There was no Executive Session.

9. FUTURE DISCUSSION/ACTION ITEMS

Chairman Prochaska reminded the group of the annual economic interest statements due to the County.

10. ADJOURNMENT

Commissioner Grant made a motion, seconded by Commissioner Swanson, to adjourn the meeting. The motion carried unanimously, and Chairman Prochaska adjourned the meeting at 8:24 a.m.

Respectfully Submitted,
Susan Martin
Sr. Administrative Assistant/Recording Secretary