

**MINUTES**  
KENDALL HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
August 25, 2023

The August 25, 2023 Board of Commissioners meeting of the Kendall Housing Authority was held in the Kendall County Health Department, 2<sup>nd</sup> floor Conference Room, 811 West John Street, Yorkville, IL

In Attendance: KHA Commissioners, Erik Gauss, Elizabeth Flowers, and Chairman Matthew Prochaska. Also present were Executive Director Cheron Corbett, County Veterans Service Officer, Karylin Clevenger, Admin Assistant Susan Martin, and by electronic participation, Mr. Tucker, CPA for BDO.

1. CALL TO ORDER

The meeting was called to order by Chairman Prochaska at 8:27 am.

2. ROLL CALL AND CERTIFICATION OF QUORUM

A roll call showed that a quorum was present.

3. PUBLIC COMMENT

There were no public attendees.

4. APPROVAL OF MINUTES

Flowers made a motion, seconded by Gauss, to approve the minutes of both May 19, 2023 and June 5, 2023. The motion carried by unanimous vote.

5. PRESENTATION - Veterans Assistance Commission of Kendall County (VACKC)

Karylin Clevenger, Assistant Superintendent of VACKC, described their services provided to veterans.

6. FINANCIAL REPORT

Mr. Tucker from BDO gave a status update on the review and reconstruction of the financial records back to the year 2017. He explained that if a financial report is run for the meeting, it does not mean it will be correct as they have not completed 2023 yet and additional accounting is necessary. A report may be run for the next meeting with the disclaimer, corrections forthcoming. The Commissioners wish to see the budget and where KHA stands in comparison.

7. NEW BUSINESS

- Resolution 2023-05 Approval of Annual Plan. Flowers made a motion, seconded by Gauss, to approve the resolution and it passed unanimously. It is the annual paperwork required by HUD.
- MOU with Grundy County. Discussion covered assisting Grundy County PADS, reaching out to former Kendall County PADS coordinators to assess needs and wants.

8. EXECUTIVE DIRECTOR'S REPORT

Topics included: raising KHA payment standards, VASH vouchers and development, launching I live DuPage affiliate.

9. UNFINISHED BUSINESS

There was no unfinished business.

10. EXECUTIVE SESSION

There was no Executive Session.

11. FUTURE DISCUSSION/ACTION ITEMS

Office space update.

12. ADJOURNMENT

Commissioner Gauss made a motion, seconded by Commissioner Flowers, to adjourn the meeting. The motion carried unanimously, and Chairman Prochaska adjourned the meeting at 9:09 a.m.

Respectfully Submitted,  
Susan Martin, Recording Secretary