

PUBLIC NOTICE

DuPage Housing Authority announces the opening of the General Wait List for acceptance of pre-applications for the ***Housing Choice Voucher*** (HCV) Program.

The Wait List will open:

10:00 a.m. CST on Tuesday March 5, 2019

YOU WILL NOT BE ABLE TO SIGN UP ON THE WAIT LIST BEFORE THIS DATE!

The Wait List will close:

After 1,500 pre-applications are received

The HCV Program, (*formally the Section 8 Program*), provides housing assistance in the form of a subsidy payment on the behalf of low-income individuals, families, seniors, veterans and persons with disabilities, for housing units they have chosen in the private rental market. Program eligibility is based on household size and income.

The DuPage Housing Authority provides payments directly to participating property owners to offset the cost difference between tenant payments and unit rent. Program applicants choose from a variety of housing options ranging from apartments, duplexes and single-family homes, to mobile homes, town homes, and some condominiums & cooperatives. Families with vouchers generally pay between 30 and 40 percent of their annual adjusted income for rent. Rent must be reasonable compared with similar unassisted units in the area, and the property must meet HUD's inspection standards established for the program.

Due to limited funding availability, completed pre-applications will be selected based on time & date of the pre-application plus any applicable preferences. Pre-applications can **only** be completed online at:

www.dupagehousing.org

Once on the website, click on the ***2019 Wait List Pre-Application*** link under ***Announcements*** near the top of the page on the right.

IMPORTANT: COMPLETE ONLY ONE (1) PRE-APPLICATION PER PERSON! All multiples will be rejected! If you need help using a computer, many public libraries offer free computer access even if you are not a library card holder. After you have registered and successfully applied, you will receive several emails confirming your registration, confirming the date & time of submitting your pre-application, and instructions for checking your wait list status online. Remember, once on the wait list, YOU are responsible for keeping your contact mailing address, phone number and email information up to date, and for checking your wait list status.

If you still have questions about the wait list process you can visit our website at: www.dupagehousing.org, and select the *2019 Wait List* tab, or you can listen to a recorded message by calling the *Wait List Info Line* at (630) 690-3555 and choose Option 4.

REASONABLE ACCOMMODATION

For any person requesting a Reasonable Accommodation for a paper copy of the pre-application, a written request must be submitted. The request must describe the reason why the online pre-application process prevents you from accessing it, and must be RECEIVED BY MONDAY, FEBRUARY 18, 2019 at 4:30 p.m. CST by:

- Mailing to: Malinda Smith, Program Manager, DuPage Housing Authority, 711 E. Roosevelt Rd., Wheaton, IL 60187;
- Faxing to: Attention - Malinda Smith, Program Manager (630) 690-0702; or
- Emailing to: Malinda Smith, Program Manager at msmith@dupagehousing.org

If the request is approved, you will be notified, and you may pick-up your application on the *Pick-up Days* at our office located 711 E. Roosevelt Rd., Wheaton, IL 60187.

Pick-up Days for a paper copy of the pre-application for persons with an approved Reasonable Accommodation will begin on Tuesday February 12th and end on Tuesday February 26th between 8:30 a.m. and 4:30 p.m. CST. DHA can mail the paper copy pre-application to you and you can mail the pre-application back to this office when completed, however due to the time sensitive nature of the wait list opening and the expected high volume of pre-applicants, we strongly suggest the pre-application be both picked-up and dropped off at our Reception Desk so it can be date and time stamped when received.

No paper copy of pre-applications can be emailed or faxed.

PLEASE NOTE: YOU WILL NOT BE ABLE TO SUBMIT THE COMPLETED PAPER COPY PRE-APPLICATION BEFORE 10:00 A.M. CST ON TUESDAY MARCH 5, 2019 WHEN THE WAIT LIST OFFICIALLY OPENS!

All pre-applications will be date and time stamped. If a paper copy of the pre-application is submitted before 10:00 A.M. CST it will be considered **rejected** due to the wait list not being open at the time of receipt of the pre-application!