

MINUTES

DUPAGE HOUSING AUTHORITY FINANCE COMMITTEE September 19, 2017

CALL TO ORDER

DHA Commissioner Michael Brosnahan called the meeting to order at 11:06 a.m. at the DuPage Housing Authority offices, 711 E. Roosevelt Road, Wheaton, IL.

ROLL CALL

Chairman Michael Brosnahan, and DHA Commissioner John Berley were present for the meeting. Also present were, DHA Executive Director Kenneth Coles, Finance Director Barbara Chen, and Sr. Administrative Assistant Sue Martin.

PUBLIC COMMENTS

No members of the public attended the meeting.

APPROVAL OF MINUTES

Commissioner Berley made a motion, seconded by Chairman Brosnahan to approve the Finance Committee meeting minutes of August 15, 2017. The motion carried unanimously.

FINANCIAL STATEMENTS

Chairman Brosnahan reviewed the Finance Statements including the Balance Sheet, Budget Comparison, Income Statements, Check Register, Credit Card Statements, and Ogden Manor Financials. Among the topics covered during discussions were:

- Commissioner Berley noted the financials were straight-forward with little to discuss.
- Finance Director Chen will check to see if a memo column could be added to her report in Yardi. DHA had one FSS recipient in August. FDS has been filed on time.
- Executive Director Coles will meet with the County tomorrow regarding Ogden Manor and will follow up with the buyers on Friday.

NEW BUSINESS

No new business at this time.

ADJOURNMENT

Commissioner Berley made a motion seconded by Chairman Brosnahan to adjourn the meeting. The motion carried unanimously and the meeting concluded at 11:32 a.m.

Respectfully Submitted,
Sue Martin
Sr. Administrative Assistant/Recording Secretary