

MINUTES

DUPAGE HOUSING AUTHORITY
BOARD OF COMMISSIONERS
September 21, 2017

The September 21, 2017 Board of Commissioners meeting of the DuPage Housing Authority (DHA) was held in the Board Room at 711 East Roosevelt Road, Wheaton, IL.

In Attendance: DHA Commissioners, Thomas Banaszak, Dru Bergman, John Berley, Michael Brosnahan, Jessica Garmon, Vice-Chairman Ingram, and Chairman Thomas Good.

Also present were Executive Director Kenneth Coles, Finance Director Barbara Chen, Attorney Jean Kenol, and Sr. Administrative Assistant Susan Martin.

In the audience was Jan Kay, League of Women Voters.

1. CALL TO ORDER

The meeting was called to order by Chairman Thomas Good at 8:47 a.m.

2. ROLL CALL

A roll call showed that seven Commissioners were present, a quorum. Chairman Good noted for the minutes that Commissioner Jessica Garmon was participating by telephone conference call, and due to medical reasons, full participation is allowed per the rules governing electronic attendance as to quorum count and voting.

3. PLEDGE OF ALLEGIANCE

4. OATH OF OFFICE

Circuit Judge Robert J. Anderson administered the Oath of Office to Commissioner Dru J. Bergman as a new member of the DHA Board of Commissioners.

5. PUBLIC COMMENT

There was no public comment

6. APPROVAL OF MINUTES

Commissioner Berley made a motion, seconded by Commissioner Banaszak to approve the minutes of August 17, 2017. The motion carried unanimously.

7. FINANCIAL REPORT

Commissioner Brosnahan, Chairman of the Finance Committee, presented the Financial Report. Among the topics discussed were:

- The Finance Committee met on September 19th to review financials. The finances are monitored appropriately and at a normal level. DHA applied for a HUD assistance fund and is hopeful on the outcome. Auditors will be here Oct. 30th. A Yardi report with memos will be reviewed at the next Finance Meeting.
- There was one FSS graduate last month. Currently at 82 participants, DHA is anticipating additional FSS clients to this beneficial program.
- DHA Management, Inc. income statement looks great with a posting of the annual awarded grant money.
- Ogden Manor will continue to use last year's budget and maintains a positive cash flow. The auditors are finished and will be retained for final closing audit.

8. UNFINISHED BUSINESS

No unfinished business.

9. NEW BUSINESS

No unfinished business.

10. EXECUTIVE DIRECTOR'S REPORT

The wait list hasn't replaced families leaving our program. HUD will utilize KHA for inspection protocol to be rolled out for all HA's. Ogden Manor closing will be moved back from its scheduled Oct. 20th date. Attorney Kenol is confident of results after additional discussions with buyers. Conference information will be sent to Commissioners. DHA will celebrate its 75th Anniversary on Sept. 27th with its Commissioners and staff.

11. FUTURE DISCUSSION/ACTION ITEMS

Commissioner Brosnahan noted for the next meeting, Vice-Chairman Ingram be nominated for Chairman. Chairman Good added that she should temporary become acting Chairman.

12. EXECUTIVE SESSION AND END OF PUBLIC SESSION

Vice-Chairman Ingram made a motion, seconded by Commissioner Brosnahan, to go into Executive Session to discuss Personnel issues, with no return to public session after the executive session. The motion carried unanimously, and the Board's public session ended at 9:31 a.m.

Respectfully Submitted,
Susan Martin
Sr. Administrative Assistant/Recording Secretary