

MINUTES

DUPAGE HOUSING AUTHORITY
BOARD OF COMMISSIONERS
August 17, 2017

The August 17, 2017 Board of Commissioners meeting of the DuPage Housing Authority (DHA) was held in the Board Room at 711 East Roosevelt Road, Wheaton, IL.

In Attendance: DHA Commissioners, Thomas Banaszak, John Berley, Michael Brosnahan, Jessica Gorman, Vice Chairman Ingram and Chairman Thomas Good.

Also present were Executive Director Kenneth Coles, Finance Director Barbara Chen, and Sr. Administrative Assistant Susan Martin.

In the audience were Warner Nelson, The Stough Group; and Jan Kay, League of Women Voters.

1. CALL TO ORDER

The meeting was called to order by Chairman Thomas Good at 8:48 a.m.

2. ROLL CALL

A roll call showed that six Commissioners were present, a quorum.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Chairman Good announced his resignation is effective October 31, 2017.

5. APPROVAL OF MINUTES

Vice Chairman Ingram made a motion, seconded by Commissioner Berley to approve the minutes of July 20, 2017. The motion carried unanimously.

6. FINANCIAL REPORT

Commissioner Brosnahan, Chairman of the Finance Committee, presented the Financial Report. Among the topics discussed were:

- The Finance Committee met on August 15th to review financials. DHA did not receive some invoices to post to expenses. D & O Insurance was higher than expected.
- DHA Management Inc. financials were covered. In 2011-2012, DHA experienced some incorrect financial recording which DHA Finance Director Chen will be properly re-classifying. The auditors will be here on Monday and Tuesday.
- DHA is reviewing options for retaining a new investment group for employee retirement plans.
- DHA travel policy states the convention/seminars for Commissioners must be approved by the Chairman. Chairman Good, with confirmation from the Commissioners, recommended the 2 convention slots for this fiscal year be allotted to Commissioner Garmon and to whoever the newest appointee to the Board will be.

7. UNFINISHED BUSINESS

No unfinished business.

8. NEW BUSINESS

- Resolution 2017-16 SEMAP Certification. DHA is a continued High Performer with a score of 97%. Commissioner Banaszak made a motion, seconded by Commissioner Berley, and the motion carried unanimously.
- Resolution 2017-17 Approval of Extension for the Sale of Ogden Manor. This extends the date from August 31 to September 30, 2017. Commissioner Banaszak made a motion, seconded by Vice Chairman Ingram, and the motion carried unanimously.

9. EXECUTIVE DIRECTOR'S REPORT

A Section 8 property gave notice of opting out on July 31, 2018. Seventy (70) tenants will need protected vouchers.

10. FUTURE DISCUSSION/ACTION ITEMS

Next month there may be a resolution for consideration of electronic attendance.

11. EXECUTIVE SESSION AND END OF PUBLIC SESSION

Vice Chairman Ingram made a motion, seconded by Commissioner Brosnahan, to go into Executive Session to discuss Personnel issues, with no return to public session after the executive session. The motion carried unanimously, and the Board's public session ended at 9:32 a.m.

Respectfully Submitted,
Susan Martin
Sr. Administrative Assistant/Recording Secretary