

## **MINUTES**

### DUPAGE HOUSING AUTHORITY BOARD OF COMMISSIONERS

April 20, 2017

The April 20, 2017 Board of Commissioners meeting of the DuPage Housing Authority (DHA) was held in the Board Room at 711 East Roosevelt Road, Wheaton, IL.

In Attendance: DHA Commissioners, Thomas Banaszak, John Berley, Vice Chairman Sherrin Ingram and Chairman Thomas Good.

Also present were Executive Director Kenneth Coles, and Sr. Administrative Assistant Susan Martin.

In the audience were Warner Nelson, The Stough Group.

1. CALL TO ORDER

The meeting was called to order by Chairman Thomas Good at 8:49 a.m.

2. ROLL CALL

A roll call showed that four Commissioners were present, a quorum. Chairman Good noted for the minutes that Commissioner Michael Brosnahan was participating by telephone but could not vote.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

There were no public comments.

5. APPROVAL OF MINUTES

Commissioner Berley made a motion, seconded by Vice-Chairman Ingram, to approve the minutes of March 16, 2017. The motion carried unanimously.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. NEW BUSINESS

- Resolution 2017-05 Approval of DHA VAWA Emergency Transfer Plan. Executive Director Kenneth Coles explained that under HOTMA regulations and instruction from HUD rule making, housing authorities are required to have an emergency transfer plan for victims of violence. The DHA plan is a personalized version utilizing the HUD template. DHA was required to mail notices to all program participants. Commissioner Brosnahan asked if it would be helpful to meet with Family Shelter and share information and Mr. Coles agreed to contact them. Director Coles explained that DHA has had 3 VAWA trainings; with HUD, Prairie State, and internal training. Vice-Chairman Ingram made a motion, seconded by Commissioner Banaszak, and the motion carried unanimously.
- Resolution 2017-06 Approval of Additional Bank Account-Money Market. Commissioner Banaszak was concerned about low interest rates but Chairman Good and Finance Committee Chairman Brosnahan concurred that our current banking relationship is valued and we can deposit money for now and continue discussion with DHA Finance Director Barbara Chen upon her return. Commissioner Berley made a motion, seconded by Vice-Chairman Ingram, and the motion carried unanimously.

- Resolution 2017-07 Approval of DHA Annual Plan. Executive Director Coles explained that there are no significant changes and HUD requires both a 5-year and annual plan submittal. DHA is doing fine and is a High Performing Housing Authority. Commissioner Banaszak made a motion, seconded by Vice-Chairman Ingram, and the motion carried unanimously.
- Resolution 2017-08 Approval of Allocation of PBV-Naperville Elderly Homes. Executive Director Coles clarified the Request For Proposal process which returned 3 responses. Two were from Mayslake and one from Naperville Elderly Homes (NEH). NEH met all the requirements and additionally has great standing in the community. DHA will assign no more than 15 vouchers to NEH; however this may be a few years away as IDHA must approve the project. Commissioner Brosnahan saw value in a joint NEH and DHA press release. Mr. Coles will follow up on the request. Commissioner Berley made a motion, seconded by Chairman Ingram, and the motion carried unanimously.

8. EXECUTIVE DIRECTOR'S REPORT

Chairman Good noted that Mr. Coles and himself will present a positive DHA report at the DuPage County Board meeting on June 13. Vice-Chairman Ingram noted that DHA has offset the decrease in funding by not replacing clients ending participation, with Executive Director Coles acknowledging DHA is doing good for now.

9. EXECUTIVE SESSION AND END OF PUBLIC SESSION

There was no call for an executive session.

10. FUTURE DISCUSSION/ACTION ITEMS

A Senior Home Sharing discussion transpired with Executive Director Coles explaining there will be no changes with the lease renewal.

11. ADJOURNMENT

Commissioner Berley made a motion, seconded by Vice-Chairman Ingram, and the motion carried unanimously, and Chairman Good adjourned the meeting at 9:17 a.m.

Respectfully Submitted,  
 Susan Martin  
 Sr. Administrative Assistant/Recording Secretary