

## **MINUTES**

DUPAGE HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
September 20, 2018

The September 20, 2018 Board of Commissioners meeting of the DuPage Housing Authority (DHA) was held in the Board Room at 711 East Roosevelt Road, Wheaton, IL.

In Attendance: DHA Commissioners, Dru Bergman, John Berley, Michael Brosnahan, Jessica Garmon, Lou Petritz and Chairman Ingram.

Also present were Executive Director Kenneth Coles, Finance Manager Christine Celeste-Wade, and Sr. Administrative Assistant Susan Martin.

In the audience was Jan Kay, League of Women Voters.

1. CALL TO ORDER

The meeting was called to order by Chairman Ingram at 8:48 a.m.

2. ROLL CALL

A roll call showed that a quorum existed.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

There was no public comment.

5. APPROVAL OF MINUTES

Commissioner Bergman made a motion, seconded by Commissioner Petritz to approve the minutes of August 16, 2018. The motion carried unanimously.

6. FINANCIAL REPORT

Commissioner Brosnahan, Chairman of the Finance Committee, presented the Financial Report. Among the topics discussed were:

- The Finance Committee met on Tues. Sept. 18, 2018 to review financials.
- MaxSafe Money Market accounts have been open for HAP Equity, Family Self-Sufficiency and DHA Management, Inc. to be compliant with regulations and earn interest.
- DHA is one of the few Housing Authorities that offers security deposit assistance to its clients. 24 families were assisted in August.
- Finance Chairman Brosnahan commended DHA for its excellence in training staff.
- DHA Management, Inc. balance sheet had "nothing of note". The RHSP payment was received and the KHA management fee will arrive shortly. Neighborhood Stabilization Program (NSP) was discussed noting the County is completing the paperwork. Repayment agreement discussion to be continued next month.
- Accountants will arrive the first week in October.
- The HUD Depository Agreement has been updated.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. NEW BUSINESS

There was no new business.

9. EXECUTIVE DIRECTOR'S REPORT

Executive Director Coles responded to questions regarding VASH Vouchers, Facebook Fair Housing Discrimination, and the data reconciliation assistance from the QA/Compliance Dept.

10. EXECUTIVE SESSION

There was no Executive Session.

11. ADJOURNMENT

Commissioner Garmon made a motion, seconded by Commissioner Brosnahan to adjourn. The motion carried unanimously, and Chairman Ingram adjourned the meeting at 9:20 a.m.

Respectfully Submitted,  
Susan Martin  
Sr. Administrative Assistant/Recording Secretary