

## MINUTES

DUPAGE HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
July 20, 2017

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CC  
7/21/17

The July 20, 2017 Board of Commissioners meeting of the DuPage Housing Authority (DHA) was held in the Board Room at 711 East Roosevelt Road, Wheaton, IL.

In Attendance: DHA Commissioners, Thomas Banaszak, John Berley, Michael Brosnahan, Jessica Gorman, Vice Chairman Ingram and Chairman Thomas Good.

Also present were Executive Director Kenneth Coles, Finance Director Barbara Chen, and Sr. Administrative Assistant Susan Martin.

In the audience were Warner Nelson, The Stough Group; and Jan Kay, League of Women Voters.

1. CALL TO ORDER

The meeting was called to order by Chairman Thomas Good at 8:47 a.m.

2. ROLL CALL

A roll call showed that six Commissioners were present, a quorum.

3. PLEDGE OF ALLEGIANCE

4. OATH OF OFFICE

Honorable Judge Robert J. Anderson administered the oath of office to Ms. Jessica Ashley Garmon.

5. PUBLIC COMMENT

Jan Kay of the League of Women Voters encouraged the group to view a seminar on the impact of budget cuts.

6. APPROVAL OF MINUTES

Commissioner Berley made a motion, seconded by Commissioner Brosnahan to approve the minutes of June 15, 2017. The motion carried unanimously.

7. FINANCIAL REPORT

Commissioner Brosnahan, Chairman of the Finance Committee, presented the Financial Report. Among the topics discussed were:

- The Finance Committee met on July 18th to review financials. To be more consistent with HUD reporting requirements, there are some reclassifications of items. The good news is DHA has a year to date surplus.
- Commissioner Brosnahan spoke with the auditors and both parties are pleased with the audit.
- Upon the sale closing of Ogden Manor, the replacement reserves will be returned to DOME.

8. UNFINISHED BUSINESS

Chairman Good suggested an annual review is due for Executive Director Coles.

9. NEW BUSINESS

- Resolution 2017-15 Approval of Revised DHA Administration Plan. This is a consolidation of information and resequencing chapters to be user friendly. The plan is a revision to incorporate changes approved by statutory, regulatory, federal, HOTMA requirements. Commissioner Berley

made a motion, seconded by Commissioner Banaszak, and the motion carried unanimously.

10. EXECUTIVE DIRECTOR'S REPORT

Upcoming budget cuts negatively affect poor families and DHA will position itself to best service that population.

11. EXECUTIVE SESSION AND END OF PUBLIC SESSION

There was no call for an executive session.

12. FUTURE DISCUSSION/ACTION ITEMS

SEMAP, the HUD score sheet for housing authorities will be on the resolution for next month. DHA is a SEMAP high performer.

13. ADJOURNMENT

Vice Chairman Ingram made a motion, seconded by Commissioner Brosnahan, and the motion carried unanimously, and Chairman Good adjourned the meeting at 9:21 a.m.

Respectfully Submitted,  
Susan Martin  
Sr. Administrative Assistant/Recording Secretary