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## MINUTES

### DUPAGE HOUSING AUTHORITY BOARD OF COMMISSIONERS

June 15, 2017

The June 15, 2017 Board of Commissioners meeting of the DuPage Housing Authority (DHA) was held in the Board Room at 711 East Roosevelt Road, Wheaton, IL.

In Attendance: DHA Commissioners, Thomas Banaszak, John Berley, Michael Brosnahan, and Chairman Thomas Good.

Also present were Executive Director Kenneth Coles, Finance Director Barbara Chen, Legal Counsel Jean Kenol and Sr. Administrative Assistant Susan Martin.

In the audience were Warner Nelson, The Stough Group; and Jan Kay, League of Women Voters.

1. CALL TO ORDER

The meeting was called to order by Chairman Thomas Good at 8:46 a.m.

2. ROLL CALL

A roll call showed that four Commissioners were present, a quorum.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

There were no public comments.

5. APPROVAL OF MINUTES

Commissioner Berley made a motion, seconded by Commissioner Brosnahan to approve the minutes of May 18, 2017. The motion carried unanimously.

6. FINANCIAL REPORT

Commissioner Brosnahan, Chairman of the Finance Committee, presented the Financial Report. Among the topics discussed were:

- The Finance Committee met on June 13th to review financials, resolutions, and the new budget. Financials appeared routine with appropriate and in-line spending.
- Despite federal budget cuts, DHA was able to service 286 families.
- The committee scrutinized the FY2018 budget.
- The Finance Committee reviewed and recommends the Board approve: Resolution 2017-11 to renew the IHDA agreement, Resolution 2017-12 the FY2018 budget, and Resolution 2017-13 changes in the retirement plan.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. NEW BUSINESS

- Resolution 2017-11 Renew Agreement with IHDA for the RHS 2017 Grant Allocation Round 1. This is the annual administration of the RHSP on behalf of the state. Commissioner Banaszak made a motion, seconded by Commissioner Brosnahan, and the motion carried unanimously.
- Resolution 2017-12 Approval of DHA FY2018 Budget. Commissioner Brosnahan made a motion, seconded by Commissioner Berley, and the motion carried unanimously.

- Resolution 2017-13 Approval to Changes in DHA Employee Retirement Plan. Change to be in line with the county plan suggested by Finance Chairman Brosnahan. Commissioner Brosnahan made a motion, seconded by Commissioner Banaszak, and the motion carried unanimously.
- Resolution 2017-14 Amendment to the Sale of Ogden Manor. Attorney Kenol explained this is due to a title clearance issue. Commissioner Banaszak made a motion, seconded by Commissioner Berley, and the motion carried unanimously.

9. EXECUTIVE DIRECTOR'S REPORT

Upcoming annual metrics will be posted to the website.

10. EXECUTIVE SESSION AND END OF PUBLIC SESSION

There was no call for an executive session.

11. FUTURE DISCUSSION/ACTION ITEMS

The upcoming revised Admin Plan will incorporate the HOTMA, VAWA, Portability and other miscellaneous required changes. The new commissioner was appointed by the county and will attend the next meeting.

12. ADJOURNMENT

Commissioner Brosnahan made a motion, seconded by Commissioner Banaszak, and the motion carried unanimously, and Chairman Good adjourned the meeting at 9:24 a.m.

Respectfully Submitted,  
Susan Martin  
Sr. Administrative Assistant/Recording Secretary